OfficeSuite HD Meeting® Enhancements

Our latest OfficeSuite HD Meeting release includes a variety of new and enhanced features to continue to help you meet face-to-face and collaborate with customers, partners and colleagues.

Updated Client User Interface (UI)

Refreshed desktop user experience. The UI is now more modern, sleek and frictionless. New Chat features include Channels, Personal Channel, Starred Messages and Contacts. Chat groups have been renamed 'Channels'.

Raised Hands

Participants with raised hands appear in the order in which they were raised, rather than alphabetically.

Non-Verbal Feedback

During a presentation, participants can provide non-verbal feedback without interrupting the flow of the presentation. Participants can raise their hand, signal yes or no, indicate to go faster or slower and use emojis. The host can clear all non-verbal feedback indicators at any time.

Chat

+ Star Contacts and Chat Channels to easily access them at the top of your Chat window.

+ The Channel creator is automatically made the admin for the Chat Channel and can remove new members. They can also assign an admin and choose if new members can see the previous Chat history.

+ Copy and paste bits of code over Chat and preserve the code formatting. Code snippets can be edited after being sent.

+ In addition to 'Available', 'In a Meeting' and 'Do Not Disturb, you can set your status to 'Away'.

+ Multiple messages—sent in short duration to the same recipient—will be combined.

+ Receive desktop notifications for new messages from specific people or when certain words or phrases are mentioned.

+ Hover over read Chat messages, then choose 'Mark as Unread' to change the status.

+ Edit the content of a sent message. The recipient's Chat will reflect the content of your edited message.

+ Delete a sent message at any time, removing it completely from the IM application. Only the sender will see a notification that the message was deleted.

+ If 'Do Not Disturb' is selected for a period of time, presence status will automatically change to 'In a Meeting' once a meeting is in session.

+ Choose whether to receive notifications when all messages arrive, when messages are addressed specifically to you or to everyone, or to block notifications. Notifications for specific groups can also be set.

+ Select up to 5 files, screen captures, images or pictures to send to participants over end-to-end, encrypted Chat.

+ Administrators have the ability to disable the option for file transfer and screen capture. If disabled, the Chat area will not include buttons for 'Screen Capture', 'Send Picture' and 'Send File'.

+ Chat users can specify a customized text string to appear at the top of their profile.

+ A draft of any unsent Chat messages will be saved and display when you return to the application.

Breakout Room

+ Calendar integration is available for Office 365 and Google Calendar. Meeting sessions on the user's calendar can be reflected on the OfficeSuite HD Meeting Client with a 'Join' button and host information. If a 'Join' meeting link is not detected, the meeting will not display.

+ Participants can choose to remain muted.

+ If participants are muted, the host cannot automatically unmute them. The host must request that participants unmute themselves.

+ 'Start', 'Edit' and 'Copy' buttons will now display below each Meeting ID on the 'Meetings' tab.

Test Computer Audio

An audio wizard will now walk you through testing your computer audio and adjusting the settings.

Share Second Camera

The option to share a second camera has been moved to the 'Advanced' tab on the Screen Sharing window.

Participant List Sorted to Highlight Unmuted Participants

The meeting participant list is sorted so unmuted participants are shown closer to the top than those that are muted.

Hide Myself From My Own Video Display

Previously, if the 'Hide Myself' display option was specified during a meeting, your video would be automatically hidden in your display during subsequent meetings. This setting is now set to 'Show Myself' at the start of all meetings, and 'Hide Myself' must be selected during each meeting.

Multiple Screen Support for Remote Support Sessions

When the host requests control of another participant's screen via 'Remote Support Session', they can now select which screen they would like to control if the participant is using multiple screens.

Meetings Scheduled with Default Audio Type

Meetings will now be scheduled using the default audio type selected on the user's 'My Meeting Settings' page. A different audio type can be selected when scheduling.

Mask a Participant's Phone Number

Meeting Hosts can now choose to mask phone numbers, so that a portion of the phone number will be hidden, e.g., 914****666, in the participants panel.

Change Time Zone

When scheduling a meeting through the OfficeSuite HD Meeting Desktop Client, the host can select a time zone different than the computer time zone.

Admit All From Waiting Room

You can now admit all participants from the waiting room instead of admitting them one by one.

Waiting Room for External Participants

Only users signed into your account will be admitted automatically. Other users will be sent to the waiting room.

Clear and Save Annotations as Host

The meeting host can clear and save all annotations even if another user is screen sharing.

Upcoming Meeting Reminder

For upcoming meeting reminders and to join meetings with one click, enable meeting notifications via the operating system's notification center.

Display Up to 49 Thumbnails in Gallery View

If you have a supported CPU on your computer (Intel i7 or equivalent), an option to display up to 49 thumbnails on each screen in the 'Gallery View' can be enabled.

Enhanced Ability to Pin Video

If the host has spotlighted a video, the host or co-host of the meeting can pin a different video.

Local Recording

The local recording settings have an option to include or hide thumbnails during screen sharing and add a time stamp.

Hot Key to Stop Remote Control

After you grant a participant permission to remotely control your screen, you can use the Alt+Shift+G hot key to take back control.

Help Information When No Camera is Detected

A help dialog will display if you attempt to show your video when a camera is not detected on your computer.

Virtual Background

The virtual background has been improved for low-lighting conditions.

Meeting Invitation

The meeting scheduler lets you specify that only attendees from specified domains can join the meeting, and then lets you specify the allowed domains.

Detect When Microphone is Muted

OfficeSuite HD Meeting detects when participants are speaking and reminds them to turn on their microphone if on mute.

Maximum Chat Group Size

You can now include up to 2,000 participants in a Chat group.

Access to the Screen During Remote Control Sessions

During a session in which remote control is enabled, the meeting controls are either hidden or the size of the remote session is reduced.

Maximum Number of Thumbnails Increased

Depending on your screen size and resolution, the maximum number of thumbnails in the active speaker view or a shared screen view will automatically adjust, displaying up to 6.

Third-Party Audio Conference Integration

Administrators can enable users in their account to schedule meetings that use a third-party audio provider. Participants who dial into a meeting using the third-party audio option can merge their audio with their video, and hosts have the ability to mute the audio.

Limit Screen Sharing Frame Rate

Users can manually adjust the number of frames per second being sent when screen sharing in the 'General Settings'.

1080P Support for Video Sharing

Full High Definition video, 1080p, can now be sent and received.

Audio Watermark

If an attendee records the meeting audio on a voice recorder, their personal information will be embedded in the audio as an inaudible watermark. This option requires enabling 'Only signed-in users can join the meeting' or 'Only signed-in users with specified domains can join meetings'.

Ability to Stop a Participant's Share

The host can now stop a participant's screen share by going to the participant list and selecting 'More' next to the sharing participant's name.

Participant Annotating Indicator

The host can identify which participants are annotating by viewing the participants list. Participants who are annotating will have an indicator in the color they are using to annotate.

Support for Multiple Pages on Whiteboard

Hosts can enable multiple pages for whiteboard. If enabled, they can create new pages, close pages and navigate between multiple pages.

Allow Removed Participants to Rejoin

Hosts can allow participants to rejoin after they have been removed. This feature can be enabled on the web under 'Meeting', 'Group' or 'Account Settings'.

Raise Hand Feature

The Raise Hand feature will now prompt users to link their audio to make it easier to speak.

Searching the Participants List

Users can now search the participants list with a partial string, instead of entering the participant's full name.

Support for Additional USB Audio Devices

Support is now available for 'Mute', 'Unmute', 'Answer', 'Decline' and 'Ring' for Plantronics audio devices.

Join Multiple Meetings

The Desktop Client for Windows can now be joined to multiple meetings at the same time, allowing users to monitor a meeting while participating in another.

Share Only Computer Audio

Share your computer audio in a meeting without sharing your screen.

Share Part of Screen

Select part of your screen to share instead of sharing the entire desktop or application.

Local Recording with Screen Sharing

The video thumbnail can be displayed next to the shared screen in a local recording.

Audio and Video Quality

Improved Audio and Video Quality is now available for low bandwidth connections.

Zoom Into Shared Content

A user can now zoom into shared content during a meeting.

Push to Talk

Users can temporarily unmute themselves by pressing the 'Space' bar.

Audio Notifications When Recording

Users connected over VoIP or by telephone can now be audibly notified when a meeting recording is started or is resumed after being paused.

49 Video Streams in Local Recording

Local recording in gallery view can capture up to 49 video streams.

Optimize Local Recordings for Third-Party Video Editor

Local Recordings can be now optimized for use in third-party video editing software. This setting must be enabled in the OfficeSuite HD Meeting Desktop Client.

Remember Meeting Window Size, Tab and Location

When a user logs into OfficeSuite HD Meeting, it will remember the window size, tab and location from the user's last login.

Shared Screen Side by Side Mode

Users can adjust the location of the separator between the shared screen and video to change the relative size of each side.

Mute or Unmute Using a Headset Control

Using a supported Logitech headset (model H570e, H650e or H820e), you can press the 'Mute' button on the headset to mute/unmute yourself. The updated audio status will be reflected in the OfficeSuite HD Meeting controls.

See When Guests Are Present

The list of participants indicates which are 'Guests'. (External participants will not see this indicator.) Users signed in using an older version of OfficeSuite HD Meeting will also appear as Guests.

Preserve Original Sound

Select whether to use the original sound for a specific microphone. Preserving this setting can be useful if you frequently need to switch between microphones.

Customize Waiting Room Screen

When waiting for the host to start the meeting, the message displayed to participants can be customized with a logo, title and description.

Control Hot Key Annotations

While annotating during a screenshare, new hot keys to 'Undo' and 'Restore' are available.

Hide Meeting Control Bar

The hide meeting control toolbar is now keyboard-accessible.

Mute Participants Upon Entry

All participants can be muted by the host when they join a meeting.

Record Individual Speakers

Create separate audio recording files, isolating the audio of each speaker.

Show Clock in Meeting Display

Show Clock in the meeting display reflects how much time has elapsed.